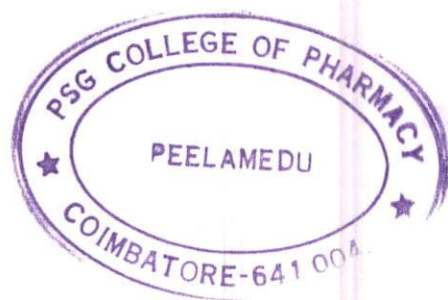


INTERNAL ASSESSMENT – GRIEVANCES & ACTION PLAN



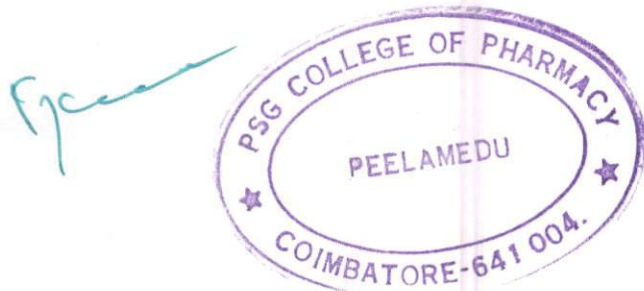
PSG COLLEGE OF PHARMACY, Coimbatore – 04
NAAC CRITERIA 2.5.2
Mechanism in dealing Grievances

Internal Assessment

S.No	Issue	Action Plan	Outcome	Link
1	Participation in G 20 Summit	Enquired & request granted	Re-test conducted with a different question paper on another date	https://psgpharma.ac.in/2-5-2-mechanism-to-deal-with-internal-external-examination-related-grievances/
2	Travel to UAE for urgent visa stamping			
3	Request for attending sister's marriage			
4	Suffered from viral fever			
5	Undergone surgery			
6.	Request for sitting with comfort on account of neck issue	Separate seating arrangement made on dias	Written exam comfortably without neck pain	

University Examination

S.No	Issue	Action Plan	Outcome	Link
1.	Losing Hall ticket at the time of exam	Request letter received	Duplicate issued	https://psgpharma.ac.in/2-5-2-mechanism-to-deal-with-internal-external-examination-related-grievances/
2.	Sudden change of examiners for practical (Internal & external duties)	Immediately informed to DCOE, TN MGRMU	Necessary changes done & mail sent immediately from university.	
3.	Out of syllabus questions in exam	Mailed to DCOE, TN MGRMU	Necessary steps taken by the university	



2.5.2 Grievance Redressal System

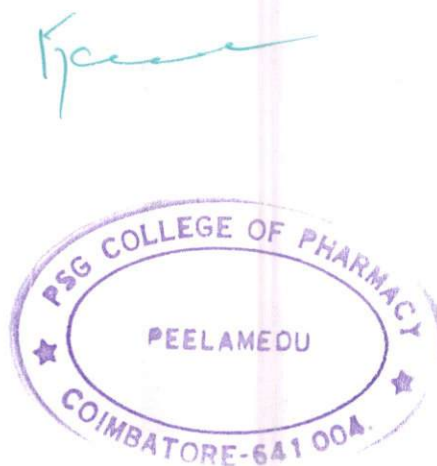
The Examination Grievance Redressal Cell has been constituted to address the issues relating to internal and external assessment.

Submission & Redressal Process:

1. Grievance should be submitted with a written letter bearing date, name, proper reason and signature to the class co-ordinator.
2. The co-ordinator directs the correspondence to the convener, Examination committee.
3. This will be informed to the Head of the Institution time to time.
4. In case of a minor issue, it will be solved by the subject teachers of that student along with approval by the exam convener.
5. In case of a major issue, the enquiry will be conducted by the Exam redressal cell with suggestions by the chairman, the Head of the Institution.

Measures to avoid grievances

1. Rules displayed adjacent to exam hall
2. Strict invigilation with CC TV, Camera surveillance
3. Vetting process while submitting question papers
4. Random check of answer booklets by HODs
5. Strictly adheres to CA & IA Assessment for continuous monitoring if the candidate.
6. Entry of marks in LMS & information through Parent guardian correspondence
7. Examination Grievance Redressal system – to address all the issues pertaining to the smooth conduct of university



PSG COLLEGE OF PHARMACY
Examination Committee
Examination Grievances & Redressal Cell

PSG College of Pharmacy follows a transparent, time bound mechanism to address the exam related grievances.

1. **Objective** – To impart targeted, transparent, time bound mechanism to reduce the exam related grievances and frame reforms within stipulated period.

2. **Procedure for complaint:**

Exam related grievance can be brought to the notice of the Examination Committee if the stakeholders feel that it is unfair. It is accepted only as a written grievance. Minor issues will be taken care of by the exam committee itself. In case of any sensitive issues, an enquiry will be carried out by the exam grievance committee. The root cause of the problem will be assessed and steps will be taken to resolve the issue.

3. **Grievance cell - Constitution**

The grievance committee helps in solving major exam related issues. It comprises of:

- Head of the Institution - Chair person
- 1 Senior professor - Convener
- 2 Senior professors - Enquiry officers
- 1 Associate Professor – Co-ordinator
- Mentor / Class coordinator

Examination Grievances & Redressal Cell - PSGCP

Dr. M. Ramanathan - Chairman

Dr. K. Umaa - Convener

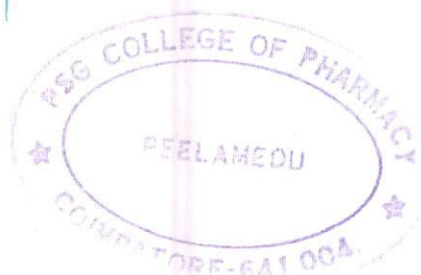
Dr. V. Sankar - Enquiry officer

Dr. Ida Christy V E - Enquiry officer

Dr. P. Rama - Co-ordinator of Exam Redressal Cell

Class Coordinator

[Handwritten signature]



Permission to attend G 20 Summit

Students: Ist Pharm D – Sailakshana, Vasanth Satheeshkumar

IVth Pharm D – Arshada Fathin, Vaikunda John

Vth Pharm D – Jefrin Rijo S, M.S Sarathy, S. Nithyaprasanth

: Ist B Pharm – A Suvalakshmi, Parveen banu, Yogesh, Abhishek, Devanadhan, B Balaji


As per the instruction by The TN Dr MGR University, PSG College of Technology has organized a G20 Summit on 28.03.23. The sessional exams for the above courses were scheduled in that period. So, they had written a request letter asking permission to attend the summit. They have

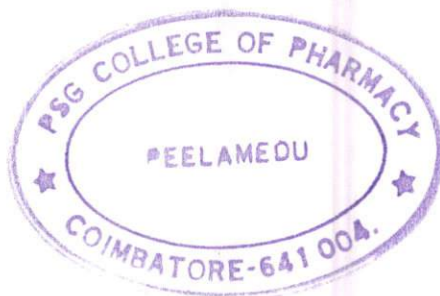
Outcome

The request was approved and their exams were conducted at a later date.

(Enclosures – Marriage invitation, Request letter, 2 question papers)

Co-ordinator (IV Pharm D) - 

Convener, Exams - 



Coimbatore,
15.03.2023

From

Jefain Rijo.S, Sarathy.M.S, Nithyaprasanth.S
V - pharMD students,
PSG college of pharmacy,
Coimbatore - 641004.

To

The principal,
PSG college of pharmacy,
Coimbatore - 641004.

Sub: Requisition for attending G20 - regarding.

Respected sir,

Since we are interested in attending G20
university connect, we are not able to attend
the Sessional exam which is on 28.03.2023,
we kindly request you to give us permission
and also allow us to write the sessional
examination (28.03.2023) later. please do the
needful.

To
Dr. Uma

C.P.P.D.M
exam

to have it
on another day

Thanking you

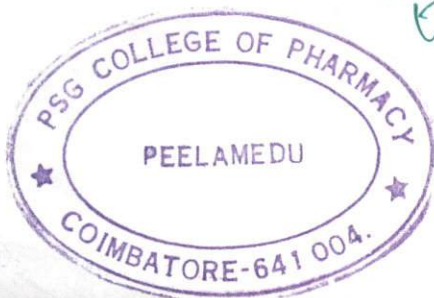
Jefain Rijo.S
15/3/23

Yours sincerely,

S. Rujy

S. Rujy

M. J. S.



Reg No :
(To be filled in by the candidate)

PSG COLLEGE OF PHARMACY, COIMBATORE 641004
I Sessional Theory Examination [MAR/2023]

RE-TEST
V PHARM D
**CLINICAL PHARMACOKINETICS AND PHARMACOTHERAPEUTIC DRUG
MONITORING**

Date/Session : 30.03.2023/ FN
Time : 1.5 hr

Maximum Marks: 35

INSTRUCTION

ANSWER ALL QUESTIONS

PART - A

ESSAY

(10*2=20)

- 1) Explain in detail the drug dosing in pediatric and geriatric patients.
- 2) Explain the inhibition and induction of drug metabolism with examples (10 m)

PART - B

SHORT NOTES

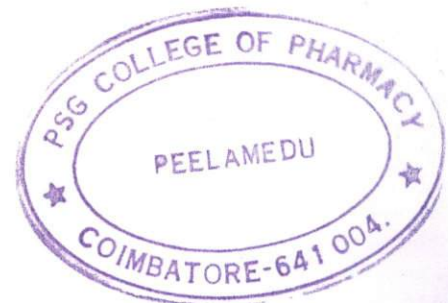
(3x5=15)

1. Describe the inhibition of biliary excretion of drugs with suitable examples
2. Describe the various method in the conversion of IV to oral dosing of drugs.
3. A 45 year old female was admitted to the hospital with chief complaints of shortness of breath, wheezing, chills and fever. The patients weight and height were 300 lb and 5 inch 4 feet, respectively. Her serum creatinine was found to be 1.0 mg/dl, Calculate her BMI and the estimated creatinine clearance in ml/min using adjusted body weight in Cockcroft - Gault equation.

.....END.....

Name of faculty: Mrs.S.VIJAYALAKSHMI

R



Permission to re-write IA due to domestic functions

Student name: Sameera Zakir

Program: 1st Sem, B Pharm

Problem:

Request was submitted to the exam committee as she has to travel to UAE for visa stamping before 20.05.23. Exam committee discussed with the Principal.

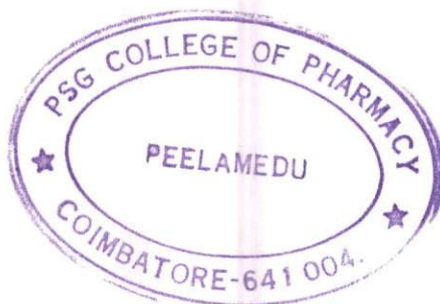
The class co-ordinator was informed that a re-exam could be conducted. Subsequently, it was informed to the subject teacher for further action.

Outcome: Re-exam was conducted on 08.06.23.

(Enclosures – Request letter, 2 question papers)

Class co-ordinator –

Convener, Exams -



Permission Letter

Sameera Zakia

B. Pharm - 1st Semester

PSG College of Pharmacy
Coimbatore.

15th May 2023

The Principal

PSG College of Pharmacy
Coimbatore

Respected Sir,

Sub:- Permission to write Pharmaceutical Analysis
and HAP second sessional examination after vacation.

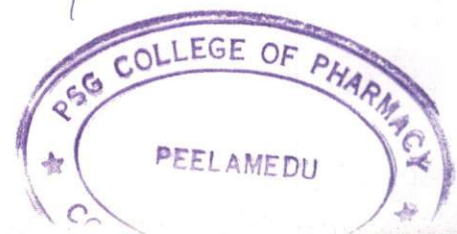
I am Sameera Zakia studying in B. Pharm - 1st
semester. I must travel to UAE for visa stamping on 19/5/23
which should be done before 20/05/2023. As the Pharmaceuti-
cal Analysis ^{and HAP} second sessional Examination has been
rescheduled to be conducted on 19/05/2023, I kindly
request you to permit me to write that examination
after returning from UAE. (on 07/06/2023).

I request you to consider my absence on 19/05/2023.

Thanking You

Yours Respectfully

Sameera Zakia



PSG COLLEGE OF PHARMACY
COIMBATORE -4
II Sessional Examination
B. Pharm I Year (I Semester)
PHARMACEUTICAL ANALYSIS

Date/Session: 17.05.2023
Maximum Marks: 30

Time: 1 1/2 Hrs (3.00 to 4.30pm)

ANSWER ALL QUESTIONS

Unit -I

(15 marks)

Essay

(8 marks)

1. Explain the concept of Iodometry and Iodimetry .

Short notes

(5 marks)

2. a) Give a note on indicators used in redox Indicators b) Dichrometry

Short answers

3. Define: a) Cerimetry b) Bromatometry.

(2 marks)

Unit -II

(15 marks)

Essay

(8 marks)

4. a) With the help of a neat diagram, explain the construction and working of dropping mercury electrode
b) Explain in detail the construction and working of silver silver chloride electrode

Short notes

(5 marks)

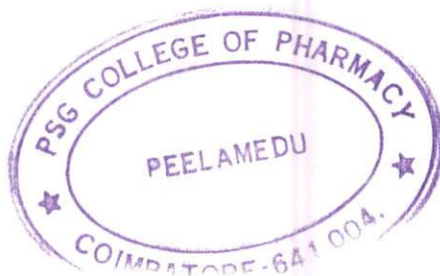
5. Write notes on Polarography.

Short answers

(2 marks)

6. Write the Ilkovic equation and explain on each term.

Mrs. M.SANGEETHA



PSG COLLEGE OF PHARMACY
COIMBATORE -4
II Sessional Examination
B. Pharm I Year (I Semester)
PHARMACEUTICAL ANALYSIS

(RETEST)

Date/Session: 8.06.2023
Maximum Marks: 30

Time: 1 1/2 Hrs (3.00 to 4.30pm)

ANSWER ALL QUESTIONS

Unit -I

(15 marks)

Essay

(8 marks)

1. Write the Principle and Applications of cerimetry and Iodimetry

Short notes

(5 marks)

2. Enumerate the concept of Oxidation and reduction

Short answers

3. Write notes on Iodimetry

(2 marks)

Unit -II

(15 marks)

Essay

(8 marks)

4. Write about : 1) Rotating platinum 2) Ilkovic equation

Short notes

(5 marks)

5. Write notes on Dropping mercury electrode

Short answers

(2 marks)

6. Write about Indicator electrodes

Mrs. M.SANGEETHA

RS

