

IQAC meeting

23

Agenda:-

- * Review on NAAC - II cycle report
- * AQAR Preparation 2021
- * Approval of Previous minutes

Minutes:-

Dr. M. Ramanathan, Chairman announced about the NAAC Score is B⁺⁺. He explained about the low & high Performance indicators.

Principal asked about all IQAC members to analyze their criteria low, medium & high. DRV classification & Rejected Indicators.

As on discussion about criteria a Low performance indicators principal explained about the opportunities to improvise the scores.

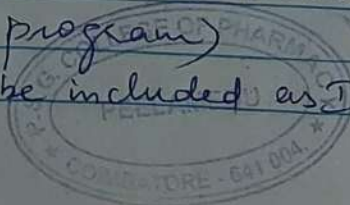
Mrs. S. Vijayalakshmi discussed on GPAT waching schedule for the final year Students.

In view of criteria b - we have the Score for conference attended is one. The Score may be improvised.

The Institutional values were scored as 3.17.

Principal announced about the Conduct of Summer & winter workshops (minimum 5 days of program)

Dr. Ida chinn will be included as IQAC



member by replacing Dr. S. Malathi. (Dr. S. Malathi is given in charge of ISO standards)

Principal advised about the combine the extensive activities with Lions club.

The commemorative days celebrations must be followed.

Follow up on Institute Version 3 in TLP. LMS has to be initiated for the 1st year faculty. (B Pharm, PharmD + M Pharm)

Result analysis has to be updated routinely by TLP.

~~Version 3~~

Mrs. Nithya R asked for the website updation of version - 3.

Principal explained about the ~~new~~ IQAC involvement in all Quality aspects.

Mr. S. Karthikeyan may be is included in IQAC team as member.

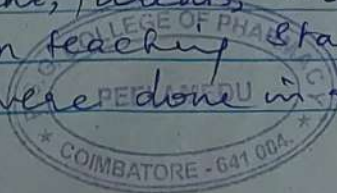
Mrs. Nithya ~~anna~~ asked to have the copy of Admission details in College office.

Action taken report of previous minutes.

Peer team visit was organised and the conduct of external audit was in smooth manner.

The NAAC assessors conducted and visited entire campus.

The Alumni, Parents, students, faculty, non teaching staff interactions were done in smooth manner.



The next meeting was planned on 6th Oct 2021.

Dr. M. Ramanathan :-	Heena 23/9/21
Dr. V. Sankar	- V. SANKAR
Dr. K. Uma	- Ulin 23/9/21
Dr. G. Sumanale	- g
Dr. Prudence	- Prudence
Dr. V. Sivakumar	- Princy 23/9/21
Dr. S. Malathi	- Melita 23/9/21
Mrs. R. Nithya	- Nithya 23/9/21
Mrs. S. Vijayalakshmi	- P. Vijay 23/9/21
Dr. Muthukrishnan	- Dr. Muthu 23/9/21

~~Heena~~ 23/9/21



7-10-2021

IQAC meeting

Agenda:

- * Approval of previous minutes
- * AQAR preparation for 2021
- * Revision of committee members

Minutes:

- * Dr. G. Yamala discussed about the previous minutes & Action taken report.
- * Mrs. R. Vithya suggested to alter the AQAR format based on criteria.
- * Principal suggested to work on Student progression Career Counselling & Development
- * Programs
- * Principal asked to adhere with TLP process and continue for 100 students. He asked all members to improve teacher quality management.
- * Criterionwise analyze of requirements may be performed.
- * Criterionwise discussion will be followed up in the 3rd week of October 2021.
- * Revision of committee members.
Reconstitution of criteria subcommittees for different criteria to support quality of Teaching learning process.
- * ^{Criteria} Three days program for ~~any~~ Pharmacist empowerment to visit Hospitals were suggested by Dr. V. Sivabumala.
- * Principal suggested to have 5 days program for on Teaching learning practice through IQAC cell.

convenor

members

criteria - I

D. Sivakumar,

Dr. P. S. S. A. R.
 Dr. Khodhar Bhattacha
 Dr. Ravi Chandran
 Dr. Jayanya
~~Dr. K. Saranya~~
 K. Kalai Vasan.

Criteria - II

Dr. V. Sivakumar

Dr. K. Umma

R. Nithya

Dr. P. S. S. A. R.
 Dr. S. E. Haridra
 Mrs. S. S. S. K.
 Mrs. C. Vijayalakshmi
~~Dr. Amsuthi Vanshini~~
 Ms. Deepthi M.

CRITERIA - III Dr. V. E. Ida Christl

Dr. P. Rama

Dr. S. Malathi

Mrs. S. Vanitha

Mr. Abin V. G. Geelvarghose

Ms. S. R. Mahipriya

Criteria - IV

Dr. S. Muthu Krishnan

Mrs. J. Anudeela

Mr. M. Nithyananth

Mr. R. Hari Prasad

Criteria V

Mrs. S. Vyayalakshmi

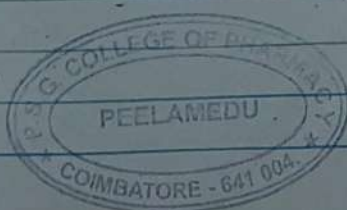
Dr. S. Subramanian

Dr. S. M. Habibul
 Rahman

Mr. Ram Pravin Kumar

Ms. Indhupriya Harshini

Ms. Aarthi - C. Denny



1882

Criteria VI

VII

Dr. M. Ramanathan

Dr. V. Sankar

Dr. G. Syamala

Dr. V. Sankar
Dr. G. Syamala
Mr. Arjunan

Dr. Divya

Mrs. Gopika

Mrs. Sangeetha

Mr. Kartikeyan

Action Taken Report

* Letter for New IQAC members has been issued by Principal

* Revision of AQAR format

* Revision of Criteria wise committee

Dr. M. Ramanathan

Dr. V. Sankar

Dr. K. Uma

Dr. G. Syamala

Dr. Prudence

Dr. V. Sivakumar

Dr. Idachishi

Mr. D. Sivakumar

Mr. Kartikeyan

Mrs. R. Nithya

Mrs. S. Vijayalakshmi

Mr. Muthukrishnan

7/10/21

V. SANKAR 09/10/21

- Absent -

Prudence

Dr. V. Sivakumar

Dr. Idachishi

Mr. D. Sivakumar

Mr. Kartikeyan

Mrs. R. Nithya

Mrs. S. Vijayalakshmi

Mr. Muthukrishnan



23-11-2021

TRAC meeting

Agenda:

- * Presentation on the action to be taken on the reports of Peer team visit
- * Discussion on development plans - progress of documentation - Decisions & detailed objectives for strategic plans
- * Preparation of AQAR for the academic year 2020-2021

The minutes of previous meeting dated on 7.10.2021 ~~has~~ was approved by the team

Minutes and action taken report

Mr. D. Sivakumar presented @ the Review report for the criterion - I

Low performance Indicators in criteria - I.

1.2.1 → Elective Course system (Co)

1.2.3 → Average percentage of students enrolled in the add on programs (1)

Mrs. R. Nithya presented the Review report for the criterion - II

Low performance Indicators

2.1.2 → Later student admission

2.4.3 → Category wise

2.4.3 → Average teaching experience

Dr. A. Syamala presented the criteria - 3
Low performance Indicators:



Dr. Muthukrishnan presented on the review reports of Criteria - IV

- Average Performance Indicators :-
- 4.3.1 IT facilities including wifi
 - 4.3.2 - Library e-resources
 - Need for remote access

Mrs. S. Vijayalakshmi presented on Criteria - V

- Non government scholarships
- Competitive examination & the progression reports

Dr. G. Syamala presented on the low performance indicators

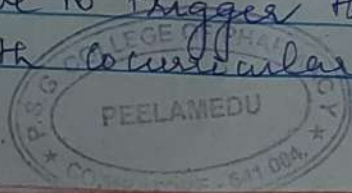
- ie : faculty empowerment strategies
- Initiation of PSG CP. Vidya Akash to monitor teacher quality and conduct of quality related programs.

Principal discussed on methodology to be devised to overcome these constraints.

He has discussed on NEP and implementation for the forthcoming years. Look in to Academic flexibility, Add on programs and to guide the students.

To encourage co-curricular activities of students

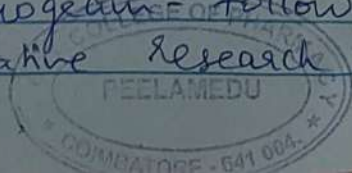
Teachers have to trigger the students to go with co-curricular programs.



- To develop employability & improving skills of the students.
- Principal asked criteria - II incharges to include mentor-mentee interaction in schedule
- Action plan for academic flexibility could be prepared by criteria - I
- Action plan for mentorship could be done by criteria - II
- Research centre → Pharmaceuticals -
- Paper publications - funding can be given by Institution
- PI for Govt funding can be ~~given to the~~ issued by Institution
- Principal discussed on collection of Alumni data
- Dr. Shankar mentioned about the details of workshop attending program
- IPR cell - Patent right - Innovations - Alumni Action taken Report

List out of major concerns for the forthcoming years

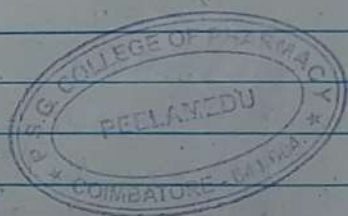
- * Academic flexibility
- * Mentorship Schedule
- * Research publication - promotion activities
- * Research funding consultancy - Remuneration by Institution
- * PSGCP Vidhya Akash - to initiate quality related program
- * Career counselling - Placement cell
- * Lms program - follow up
- * Collaborative Research & other activities



He

- Best practices can be brought in to the system prioritizing the student activities.
- The data for AQAR preparation can be from Sep 20 to Aug 21.
- Revision of monthly format for Data collection

- Dr. M. Ramanathan	-	My 23/11/21
Dr. V. Sankar	-	V. SANKAR
Dr. G. Syamala	-	h 23/11/21
Dr. Prudence	-	Prudence 23/11/21
Dr. V. Sivakumar	-	h 23/11/21
Mr. D. Sivakumar	-	h 23/11/2021
Mr. Karthikeyan	-	h 23/11/21
Mrs. R. Vithya	-	h 23/11/2021
Mrs. S. Vijayalakshmi	-	S. vijaya 23/11/21
Dr. Muthukrishnan	-	h 23/11/21



22-12-21

IQAC meeting

Agenda:-

Preparation of AQAR for Academic year 2020-2021

The minutes of previous meeting dated on 23.11.2021 was approved by team.

Dr. Sivakumar discussed about criteria 1. He discussed about the deviations of CA from Tentative schedule.

Academic flexibility. ~~At~~ VIth sem - Students selected their courses (Elective)

CPE program - Certificate program - signed by The TNDR MAR University were collected

1.3 → Curriculum enrichment -

→ Conduct

Criteria - 2 Mrs. R. Nithya discussed

ICT tool feedback may be included.

Student centric method feedback format may be prepared.

Mentor-mentee interaction - PG students were allotted with their respective guides

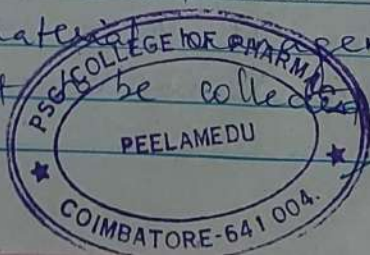
LMS training program conducted

2.4 → Teacher profile & Quality.

2.5 → Changes in Evaluation pattern - for semester pattern courses.

Student performance & Learning outcome version - 3 implemented -

- COPO Attainment can not be uploaded
- 2.6.3 → Average pass percentage of students to be received from University.
Mrs. R. Nithya requested to mail to University Controller.
- 2.7 → Student Satisfaction Survey criteria-3, was discussed by Dr. V. E. Ida christi.
- 3.1.1 → Grants received - have been uploaded.
- Research scholars list could be included with the candidates of current list.
- 3.2.1 → QIm → Innovative ecosystem
EDCell can be included for the next academic year.
- 3.2.2 → Number of workshop, seminars conducted for 5 years need to be uploaded
(Query can be sent to NAAC Help desk)
- Extension activities
 - Awards received from government bodies for extension activities
- 3.4.3 → Outreach programs - by NSS.
no collaborative activities -
faculty exchange program
- criteria 4 → discussed by Dr. Muthu Krishna
- Discussed on ICT facilities -
- Minutes of material management Committee yet to be collected



22/1/2021

Criteria 5 - Discussed by Mrs. S. Vijayalakshmi
Scholarship details → Awaiting for
sanction letters.

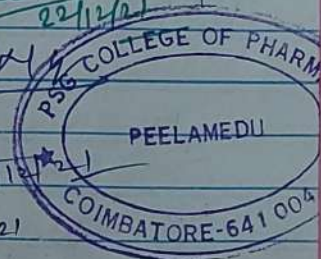
There is no Institution Scholarships.
5.1.4 → Programms for competitive exam - viz
career counselling program - conducted
for B Pharm → 18 members recruited in
campus.

Criteria 6 → was discussed by Dr. V. Santhar.
He asked the members to conclude faculty
attended FDP & prepare report.

Criteria 7: was discussed by Dr. A. Syamala
She included some photographs with
Wheelip to the grid & care facilities for
young children.

Principal Dr. M. Ramanathan discussed
M Best practices, Institutional distinctiveness
& plan for the next academic year.

1. Dr. M. Ramanathan - *[Signature]*
2. Dr. V. Santhar - *[Signature]*
3. Dr. R. Umash - *[Signature]*
4. Dr. A. Syamala - *[Signature]*
5. Dr. V. Sivakumari - *[Signature]*
6. Dr. V. Idachurishi - *[Signature]*
7. Mrs. R. Nithya - *[Signature]*
8. Ms. S. Karthikeyan - *[Signature]*
9. Mrs. S. Vijayalakshmi - *[Signature]*
10. Dr. Muthukrishnan - *[Signature]*
11. Mr. D. Sivakumari - *[Signature]*



01/03/2022

IQAC meeting

Agenda

1. Feedback analysis on syllabus & curriculum
2. Approval of Internal audit schedule in IQAC-action plan
3. Strategic map development
4. AQAR completion
5. Collection of reports for Sep 2021 - Feb 2022
6. Followup on IPE workshop Reports
7. Action plan for Professional development plan
8. Action taken report for the conduct of professional Development program

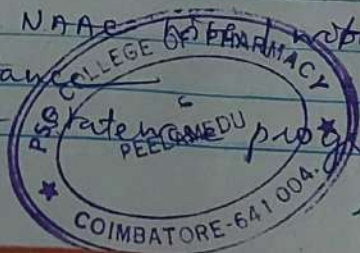
Minutes:

* Principal asked all the members to complete the AQAR submission prior to March 12th 2022.

* Dr. Syamala had submitted the template for IQAC calendar, the same along with the suggested keynotes/parameters from Principal.

* Dr. K. Uma suggested the dates for End semester ~~exam~~ feedback analysis, TLP methods, Program monitoring committee feedback analysis

* Dr. Syamala informed about the conduct of quality related seminar with the collaboration of NAAC without financial assistance. If we conduct



01/03/22

25% of the delegates should ~~for~~ come from other districts. If national seminar atleast 10% of the delegates from other states.

* Quality objectives for strategic plan development ~~here~~ shall be prepared by criteria-in-charges and must be submitted on or before 23-03-2022

* Dr. Ida christi discussed the key parameters

(i) Research grants

(ii) Innovation ecosystem

(^{ITC}) Innovation cell (I) - Dr. C. V. Raman's Club - Initiatives -

(iii) Publications - 2/4 years / faculty (NOS - Sepus)

(iv) Book chapters / Proceedings

* Internal audit schedule approval from IRAC

1. Dr. M. Ramanathan

2. Dr. K. Umaa

3. Dr. Prudence

4. Dr. Ida christi

5. Dr. L. Syamala

6. Dr. V. Sivakumar

7. Mrs. Nithya

8. Dr. Muthukrishnan

K. C. C. 11/3/22

K. C. C. 11/3/22

Prudence 11/3/22

Ida christi 11/3/22

Ida christi 11/3/22

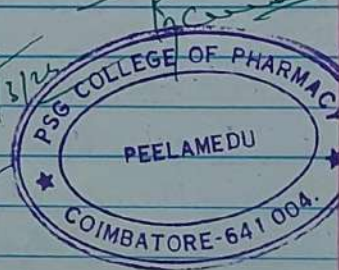
Ida christi 11/3/22

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Ida christi 11/3/22



11/03/22

TRAC meetingAgenda:-

Action plan for the conduct of professional development programs, scientific programs for promotion of Research, Patents & Entrepreneurship development.

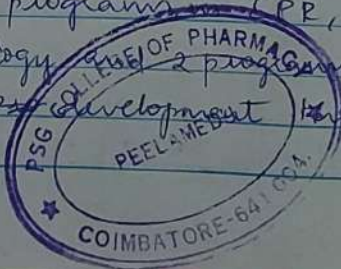
Minutes & Action taken report

Principal verified the protocol and plan for the conduct of professional development program. It has been decided that conduct of 4 programs per academic year for teaching faculty and 1-2 Professional development program for non teaching staffs.

Dr. Shankar expressed that about the completion of PDP conducted by Department of Pharmaceutics on Jan 2022 with University credits.

Principal asked the other members to schedule their program and he also informed about the successful ~~conduct~~ participants and program on "Research methodology | Project writing, Bioethics and scientific communication" with The TN Dr. MGR Medical University accreditation and credit points conducted by department of Pharmacology from 7-03-2022.

Principal asked criteria - III members & team to conduct EPR - 2 programs in EPR, 2 programs in Research methodology & 2 programs in Entrepreneurship & development through EDP cell.



11/3/22

Dr. K. Uma expressed her views & time ^{for 101} for PDP by Department of Pharmaceutical chemistry on June 2022.

Dr. Ravichandran conveyed that PDP for non teaching has been planned during 20 May 2022.

Dr. G. Syamala conveyed that the conduct of quality related program along with NAAC & visiting proposal for collaboration scheduled on July 2022.

Principal asked to allocate & plan for field visits to SKM Industries, PNVM Ayurveda college & SITEA for both UG / PG students.

1. Dr. M. Ramanathan
2. Dr. V. Sankar
3. Dr. K. Uma
4. Dr. G. Syamala
5. Dr. S. Ravichandran
6. Dr. V. E. Idechrahi

11/7/22

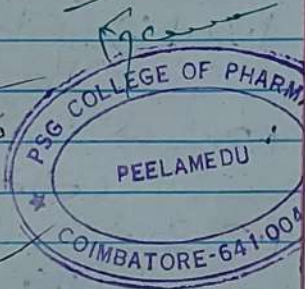
V. Sankar

K. Uma

11/3/22

Dr. S. Ravichandran

Dr. V. E. Idechrahi



06/05/2022

IQAC MEETINGAgenda:

- * Strategic plan - Revision

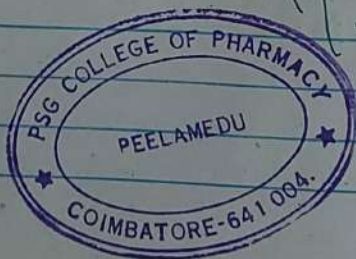
As per the revised vision & mission and regulatory requirements, the institutional objectives/strategic plan will be revised.

MinutesAction taken Report:

AQAR 2020-21 Reports submitted and received acceptance.

Revision of Strategic plan -Criteria/discussion

- * Encouraging students to do certificate programs
- * Internship for Postgraduate Pharmacy Students (Outreach program)
- * Revised Strategic plan presented by all criterion members.



By _____
26/5/22

08/06/2022

IQAC meeting

Agenda:

- * Review on new strategic plan
- * Department wise status on criterion 3 + criterion-6

The minutes of 6-5-22 was approved by team

Minutes & Action taken Report

Principal discussed on new strategic plan. He also asked the team members to analyze the implementation protocols, expected outcome and Budget requirement for the proposed plan.

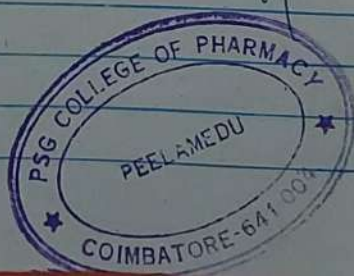
Dr. V. G. Ida chairki informed and discussed about publication promotion.

Mrs. R. Nirupa discussed on Orientation program for filing pattern as per criteria wise & through IQAC / SOPs / filing pattern / mentor mentee / Governance / Teaching quality measured.

Principal discussed about the conduct of program related to fire safety, BLS for & ICT training program.

Preparation of Annual IQAC calendar along with MAD club, Yoga day, International days & Student training programs.

8/6/22



Dr. M. Ramanathan	-	K. Ramanathan
Dr. V. Sankar	-	V. Sankar
Dr. K. Uma	-	K. Uma
Dr. G. Syamala	-	G. Syamala
D. Siva Kumar	-	D. Siva Kumar
S. Karthikeyan	-	S. Karthikeyan
Dr. V. F. Ida Christi	-	Dr. V. F. Ida Christi
Dr. S. Muthu Krishnan	-	Dr. S. Muthu Krishnan
R. Nithya	-	R. Nithya
Mrs. S. Vijayalakshmi	-	S. Vijayalakshmi

13/7/22

IQAC meeting

Agenda:

- * Strategic plan revision
- * Status of AQAR 2021-22 Department wise
- * LMS updation with COPO verification
- * Vidhya Akaash implementation
- * Feedback analysis

Minutes & Action taken report

- * Principal asked to prepare Schedule for LMS updation - 18-07-22 - Dept pharmacology
19-07-22 - Dept Pharmacokinetics
20-07-22 - Dept Pharmacognosy
21-07-22 - Dept ^{Analysis} & Pharm. Chemistry
22-07-22 - Dept. Pharmacy practice

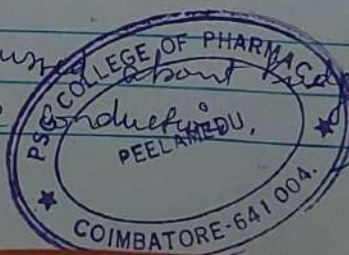
Login details to parents given only after the updation
This can be processed before August 2022.

- * Principal discussed about the Budget allocation for Strategic plan implementation

- * Dr. V. Santhak discussed about the criteria-b updation. It was noted that the faculty attending conference with financial assistance were only 25%.

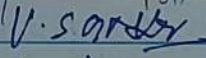
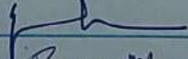
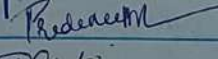
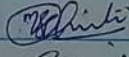
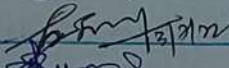
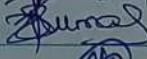
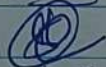
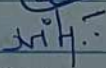
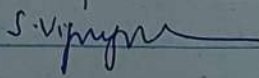
- * Dr. Prudena discussed about the Budget for CPE program

- * Dr. Ida christi discussed about Budget for Seed grant / IPR



13/7/22

- * Mrs. S. Vijayalakshmi discussed on Institutional Scholarship program. Principal replied that the process implemented.
- * Mrs. Nithya discussed on Budget for LMS Teachers.
- * COPO verification could be received by Department HODs.
- * Mr. Kartikeyan discussed on Budget allocation for course programs.
- * Dr. V. Sankar explained about the SP/SOPs for Vidhya Akarsh - its objectives and Responsibilities, functioning and Deployment & Assessment of the faculty.

Dr. M. Ramanathan	-	
Dr. V. Sankar	-	
Dr. G. Shanmuga	-	
Dr. Prudence	-	
Dr. V. E. Ida Christi	-	
Dr. V. Sivakumari	-	
Mrs. D. Sivakumari	-	
Mr. Kartikeyan. S	-	
Mrs. Nithya R	-	
Mrs. S. Vijayalakshmi	-	

DRAC meeting⁶

19-10-22

Agenda:

* AQAR 2021-2022

* Year Plan for 2022-2023

Minutes of previous meeting held on 13/7/22 approved by the team

Minutes & Action taken report

- Principal discussed about the forthcoming year plans (2022-2023)

* Vidhya Akash - SOPs / RSP

* LMS updation & completion / NPTEL SWAYAM programs

* Budget for Department / allocation

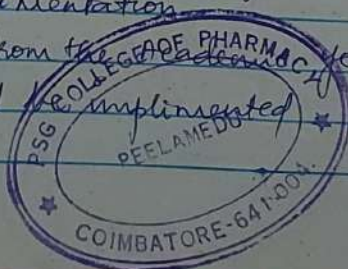
* Placement training program / soft skill development Program

- Principal discussed about placement training program to the students. He also discussed about the link of Pharma industries / Budget allocation and other placement opportunities along with Dr. Subramanian.

- Principal discussed about to analyze criteria wise drawbacks / ~~learning~~ goals to be achieved

- Principal discussed about preparation for swayam portal and formation of new team for successful implementation

- Evaluation reforms - from the year 2022-2023 Bloom taxonomy shall be implemented



File
19/10/22

Dr. M. Ramanathan - ~~18/10~~
 Dr. V. Sankar - ~~V. Sankar~~
 Dr. G. Sramala - ~~18/10~~
 Dr. V. Sivakumar - ~~18/10~~
 Dr. V. E. Idachurshi - ~~18/10~~
 Mr. D. Sivakumar - ~~18/10~~
 Dr. S. Naidu Engels - ~~18/10~~
 Mr. Karthikeyan - ~~18/10~~
 Mrs. Nithya R. - ~~18/10~~
 Mrs. S. Vijayalakshmi - ~~18/10~~

New initiatives

- * NPTEL / SWAYAM
- * MOU with polytechnic
- * IJPR Scopus
- * Bloom taxonomy
- * Scholarship for students

