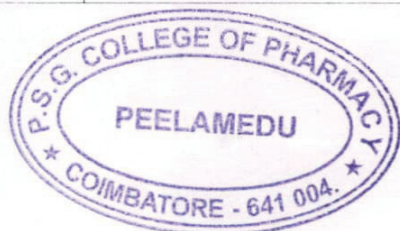



PSG COLLEGE OF PHARMACY – COIMBATORE – 4
GOVERNING COUNCIL MEMBERS – 2017

1.	CHAIRMAN	Sri. L. Gopalakrishnan Managing Trustee PSG Institutions Coimbatore
2.		Sri. G. R. Karthikeyan Founder Trustee PSG Institutions Coimbatore
3.	MEMBER	Dr. S. Ramalingam, Dean, PSG IMS & R Coimbatore
4.	MEMBER	Dr. Radhakrishnan Director, PSG Institute of Advanced Studies, Coimbatore
5.	MEMBER	Dr. S. Manimaran Director – Operations Pregio Pharma Private Ltd No. 49/1 A, Thettampakkam main road Kumarapalayam, Vazhuththavur P.O, Puducherry - 605502
6.	MEMBER	Ex-Officio Directorate of Medical Education Chennai
7.	MEMBER	Ex-Officio The Tamilnadu Dr. M.G.R. Medical University Chennai
8.	MEMBER	Dr. K. Ilango Dean, Interdisciplinary Institute of Indian System of Medicine Fourth Floor, University Building, SRM University, Kattankulathur.
9.	MEMBER	Mrs. Manjiri S Gharat Vice Principal (Prin. K M Kundnani Pharmacy Polytechnic, Ulhasnagar, MH)
10.	MEMBER	Dr. MD Karvekar Director (Academics), Kirupanithi College of Pharmacy, Carmelaram Post, Varthur Hobli, off Sarjapur Road, Bangalore – 560 035
11.	MEMBER	Dr. V. Kalaiselvan Principal Scientific Officer, Indian Pharmacopoeia Commission, Ministry of Health & Family Welfare, Government of India, Ghaziabad
12.	MEMBER	Dr. Jagadeesh Babu Rangisetty Chief Executive Officer Biophore India Pharmaceuticals Pvt Ltd Hyderabad – 500 037
13.	CONVENOR	Dr. M. Ramanathan Principal PSG College of Pharmacy, Coimbatore




Dr. M. Ramanathan, M.Pharm, Ph.D.
Principal
PSG College of Pharmacy
Peelamedu, Coimbatore-4.



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1. Responsibility


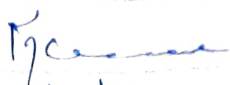
The Governing Council of the college has been constituted to ascertain smooth functioning of the institution. It is an applet body where Managing Trustee of PSG College of Pharmacy & Sons' Charities, Coimbatore will be the Chairman. Currently Shri L. Gopalakrishnan is the Managing Trustee of the trust as well as the Chairman of the Governing Council. The major objective of the Governing Council is to bring in confidence to various stake holders like Parents, Students, Employee and Industrial persons and the Society. The Governing council is a prime body for the governance of the institute. It will be contributed by the members nominate by the Chairman from various discipline to have quality outcome.

Strategic Plan and Vision

- Overall responsibility of the Governing Council will be to achieve guide and monitor the goals of the institution by reaching vision and mission of the institute. Governing council also will ensure progress of the institution in their carrier growth.
- Governing Council will have a role in planning, execution, finance, human resource development and approval of strategic plan.
- The primary goal will be to monitor the achievements of mission of the institute through effective teaching, learning and research. Governing Council will approve the strategic plan of the institute and ensure its proper implementation.
- Addressing the financial constraints, support teaching and nonteaching staff for successful action / implementation of strategic plan. The plan prepared by the Principal, Head of the Institute and faculty has to be kept for discussions in the Governing Council for their suggestions and approval.

2. System control and accountability

- Finance is majorly driven by the management. Principal submit the budgetary requirement of the institute. The budget preparation will be carried out by the Heads of the Departments. The management approves the budget for every academic year in the board meeting.

Prepared by	Reviewed by	Approved by
		In GC meeting
Date 04/01/16	Date 19/01/16	Date 04/02/16



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- Procurement of chemicals, equipments will be centralized. The major non recurring expenditure after approval will be placed before the Purchase committee, where the Chairman will approve the purchase. The concern faculty and Principal will be part of the system.

3. Monitoring Institutional performance

Governing Council reviews the faculty performance through key performance indicators like course outcome, research interest, funding received, consultancy, innovations, publications and institutional developmental activities. The members of the Governing Council will analyze and address the gap if any to have quality output. Governing council will also facilitate and encourage the faculty members' welfare and attributes for better quality and gain confidence among the stake holders.

- Chairman of the Governing Council is responsible for the appointment of the Principal of the Institution. The performance of the administrative / managerial positions of the Institution is reviewed by the Governing Council.
- Development of HR policy for procurement of teaching and non teaching staff of the institution. All the appointments have to be approved by the Chairman. The matrix of teaching and non teaching faculty will be strictly adhered as per PCI and affiliating university rules. The promotion of the faculty will also be informed in the Governing Council.
- To support industrial, academic and foreign collaborations, Governing Council also will facilitate student faculty exchange program for effective teaching learning process and quality research.
- To promote the scholarship for students, creation of medals and appreciation certificates and prizes to have healthy competition. Governing Council will also be responsible to initiate and approve starting of new programs leading to PG Certificates or Diploma courses. Introduction of new program in the institution also needs Governing Council approval.

Prepared by	Reviewed by	Approved by
		In GC meeting
Date 04/01/16	Date 19/01/16	Date 04/02/16

Revision No: 00

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the institutional performance. With the permission of the Chairman the agenda will be discussed in depth and suggestion made by the members will be recorded before taking the consensus of the members.

The extract of the discussion will be prepared as the minutes and with the approval of the Chairman, it will be circulated to the members.

Roles and Responsibilities

Chairman



- Chairman of the Governing Council will be the leader and execute the work towards the stake holders need.
- Smooth conduct and effective discussion will be conducted during the business hours. The final approval of the agenda will be made based upon the discussion.
- He takes up the collective responsibility and operational regulation.
- The strategic plan prepared by the institution for 5 yrs period will be approved through proper discussion.
- Addressing the conflict of interest among the members and dissolve it.
- Adding the utilization of resources, finance and infrastructure including financial safeguard of the institute.
- Any other matters bring in by the members other than agenda can be discussed with the permission of the Chairman.

Members

The members have to work to satisfy the stake holders and institutional progression. The members should posses accountability, commitment, integrity, openness and discuss the agenda points honestly to achieve the objective of the institution.

The following are the expectations of the members of the Governing Council.

- Active participation without any hesitation.
- To address the problem.
- Active involvement in the brain storming session.

Prepared by  Date 04/01/16	Reviewed by  Date 19/01/16	Approved by In GC meeting Date 04/02/16
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- As a senior member he can act as a mentor or guide for the Institutional development.
- The member can also contribute in other sub committees of the college to facilitate the institutional activities.

Principal

The following will be the responsibilities of the Principal with respect to the conduct of Governing Council

- He will initiate the process of meeting conduction in consultation with the Chairman of the committee.
- He will coordinate with other departments and authorities to bring in the points or matter for discussion
- He will deliberate on the institutional progress and obstacles there upon, strategic plan preparation and present it in the Governing council with the permission of the Chairman
- He will take the responsibility for the effective implementation of the decisions taken in the Governing Council or ensuring that they are implemented through the relevant part of the institution management

Frequency of meeting and conduct of meeting

- Governing council meeting will be organized twice in a year, preferably in the month of April and November. Four weeks in advance the meeting notice will be communicated to the members after finalizing the date with the Chairman. Two weeks prior to the meeting the approved agenda will be circulated to the members.
- The meeting will be conducted in the Trust office Board room. The quorum for the meeting has to be maintained. There will be presentation and discussion of the meeting agenda will takes place.
- Convener will note down the minutes and circulate to the Chairman/members for finalization and approval.

Prepared by

Reviewed by

Approved by

Date

Date

Date

[Signature]
04/01/16

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19/01/16

In GC meeting
04/02/16



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Subcommittee

The subcommittee has been formed for the effective functioning of the institution. These committees will focus on the teaching learning process, evaluation and monitor the smooth conduct of the program. Principal will be the chairman for these committees. The committee observations and recommendations will be discussed in the Governing council for consideration and approval. The major committees include Academic, Examination and Program Monitoring.

Prepared by

Date

[Signature]
04/01/16

Reviewed by

Date

[Signature]
19/01/16

Approved by

Date

In GC meeting
04/02/16